

## House rules

These house rules regulate the cohabitation of all residents in the house and contain rights and obligations. They apply to all residents.

Without a certain order, the coexistence of several individuals under the same roof is not possible. Only if every resident pays attention to others, all residents will feel comfortable.

### 1. Smoking

It is forbidden to smoke in the apartments, on the stairs, in the corridors and in the entrance hall.

### 2. Noise

Every resident is responsible that avoidable noises in the apartment, in the building and on the property will be omitted. Particular consideration should be taken between 1:00 p.m. and 3:00 p.m. and between 10:00 p.m. and 6:00 a.m. Radios, televisions, CD players etc. should be set on low volume.

Playing an instrument is prohibited from 1:00 p.m. to 3:00 p.m. and from 8:00 p.m. to 8 a.m. Outside of these hours, instruments should not be played for longer than 2 hours a day.

### 3. Security

For security reasons, the front door should always be kept closed.

Entrances to the house and the courtyard must always be kept free as emergency escape routes. This does not include walking aids and wheelchairs, provided that they do not block escape routes.

Inflammable, highly combustible and odor-causing materials are not permitted to be stored in the house or on the property.

Water leaks and other defects in the apartments should be reported immediately to the house management or the housekeeper. The management will take the necessary steps.

The lessee is responsible for the use of open light. The lessor is not liable for any resulting damages. Damages and deployment of fire brigade and others caused by negligence will be charged to the lessee.

### 4. Cleaning / Maintenance

The weekly cleaning includes the change of bed linen and towels also the cleaning of the bath- and living room. The kitchen is completely to clean by the renter. Parts of the rooms which are used by the renter with his privacy stuff will not be cleaned.

**While you stay with us, please bring your garbage in the bins outside and clean your kitchen and your dishes. When you check out, please empty the refrigerator.**

House and property must be kept in a clean condition.

According to the contract, the apartments are cleaned once a week on the lessor's part.

Household rubbish may only be disposed in the appropriate garbage cans and containers. Hazardous waste and bulky freight do not belong in these containers. According to the Statute of the city, it must be disposed separately.

It is forbidden to dry the laundry in the apartment. Renters may use the dryer on the ground floor.

Modifications such as paintings, hanging up pictures or flower boxes in the apartments are not permitted.

## **5. Airing**

The apartment should be aired sufficiently even in the cold season. This should be effected by short-term but sufficient airing (3 times a day rush airing). It is not permitted to air the apartment and especially the kitchen by leaving the door to the staircase open.

Windows and doors in the hallways should be kept closed. The housekeeper is responsible for regular airing.

## **6. Vehicles**

Parking motorized vehicles in the courtyard, the sidewalks and the green areas is not permitted. Washing and repairing vehicles and oil change may not be carried out on the property.

When entering the garage and the parking, driving is permitted at walking speed only.

The parking of bicycles is allowed only in the bicycle cellar.

## **7. Visitors**

The lessee's visitors are welcome in the Boarding House. Occupancy of the apartments with more than the booked number of persons requires the prior written consent of the house management. The extra charges can be paid in the Boarding House.

## **8. Pets**

Pets are not allowed in the Boarding House. Exceptions may be made after consultation.